



## DRAFT

# 2023 Annual General Meeting (AGM)

**Date: Thursday, October 26, 2023**

**Time: 6:00 PM – 7:00 PM via Zoom**

### Attendees:

Chastity Bennett (President); Noel Pendergast (Past-President); Laura Betts (Treasurer); Monique Richard (D-a-L); Claire Ward (D-a-L); Martin Zwicker (Public Member); Farha Sardar (Public Member); Dave Lamb (Public Member); Tara Boudreau (Registrar); Debbie Hicks (Deputy Registrar); Melissa Berry; Tammy Scott; Felicia Almeida; Jonah Hartery; Louanna Bethune; Sandra Little; Brandon D’Souza; Karen Hamilton McNutt; Bradley MacMillan; Amber Leahy; Tim Sanford; Tanya Sanford; Tracey Buckland; Sami Jreige; Izaak McLaughlin

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| Chair   | Chastity Bennett, President  |
| Present | Chastity Bennett (President); Noel Pendergast (Past-President); Laura Betts (Treasurer); Monique Richard (D-a-L); Claire Ward (D-a-L); Martin Zwicker (Public Member); Farha Sardar (Public Member); Dave Lamb (Public Member); Tara Boudreau (Registrar); Debbie Hicks (Deputy Registrar); Melissa Berry; Tammy Scott; Felicia Almeida; Jonah Hartery; Louanna Bethune; Sandra Little; Brandon D’Souza; Karen Hamilton McNutt; Bradley MacMillan; Amber Leahy; Tim Sanford; Tanya Sanford; Tracey Buckland; Sami Jreige; Izaak McLaughlin |
| Regrets | None   |
| Guests  | None   |

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|     | Agenda Item          | Discussion   |
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| 1.0 | Land Acknowledgement | CBennett acknowledged that we are located in Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People, and acknowledged them as the past, present, and future caretakers of this land. Mi’kma’ki includes all of Nova Scotia, Prince Edward Island, part of New Brunswick, the Gaspé region of Quebec, part of Maine, and southwestern Newfoundland. |



## Nova Scotia College of Respiratory Therapists

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| <b>2.0</b> | Call to Order and Determination of Quorum  | CBennett called the meeting to order at 18:10. Board of Directors introduced themselves. Quorum was not established therefore CBennett announced that no business would be conducted. The meeting would be for information purposes only. Each agenda item to be reviewed and attendees will have an opportunity to ask questions.                                       |
| <b>3.0</b> | Approval of Meeting Minutes – October 19, 2022                                   | No questions or comments on the minutes.   |
| <b>4.0</b> | Action Items and Decisions   |  |
|            | 4.1 Appointment of Board Members   | CBennett thanked Monique Richards for her time on the Board and her contribution. Announced that Jonah Hartery has been appointed as the new Director at Large.  |
|            | 4.2 Review of 2022-2023 Audited Financial Statements and Appointment of Auditors | LBetts reviewed the auditor's report by Peverill & Associates. The Board met in September to review the report and audited financial statements. The auditor is satisfied with NSCRT's financial statements and current practices. LBetts read the auditor's opinion aloud. No questions/comments. The Board recommends Peverill & Associates as the auditors next year. |
| <b>5.0</b> | Reports from the Board   |  |
|            | 5.1 2022-2023 Annual Report  | Report pre-circulated. No questions.   |
|            | 5.2 Treasurer's Report and Setting of Annual Licensing Fees                      | Report pre-circulated. LBetts reviewed key points: Membership stable over fiscal year. Continue to see increase in external fees and dues. Significant increase in legal costs due to consultation on new legislation. 2024-2025 budget approved in September. Approx. \$200 net surplus expected. No increase in fees. No questions.                                    |
|            | 5.3 2023 Interim Report  | Report pre-circulated and covers April – Oct, 2023. No changes since report written. TBoudreau provided update on new legislation – the RHPA passed two readings and law amendments committee. Awaiting 3rd reading after which a portion of the Act will come into effect. Unsure when the NSCRT will migrate to this Act –   |



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|            |             | 3 phases of roll out. Amendments expected to regulations that will allow for expanded scopes of practice. This expanded scope related to prescribing rights will initially be implemented with the INSPIRED program – more info as time goes on. No questions.  |
| <b>6.0</b> | Open Forum  | CBennett asked if there were any questions or comments – none. Education session will follow meeting. TBoudreau stated that the Board would be making motions to approve the above agenda items, and the voting will take place via an online poll through the member platform. Instructions will be emailed to members. Voting will be ratified at the 2024 AGM. |
| <b>7.0</b> | Adjournment | Meeting adjourned at 18:29 by CBennett  |

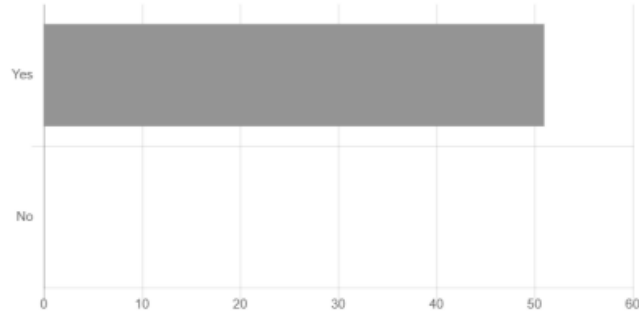
**\*Motions and Electronic Voting Attached**



## BALLOT RESULTS

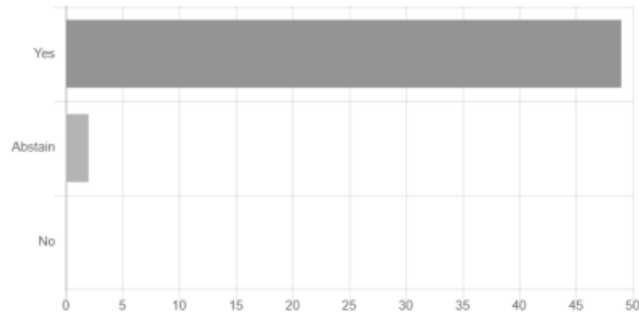
### MOTION TO APPROVE AGENDA

Motion to approve the agenda as circulated for the 2023 AGM (Motion: 1st: Jonah Hartery, 2nd: Noel Pendergast)



### MOTION TO APPROVE 2022 AGM MEETING MINUTES

Motion to Approve the draft 2022 AGM Meeting Minutes from October 19, 2023 (Motion: 1st: Kim Thompson, 2nd: Deryck Kelly)



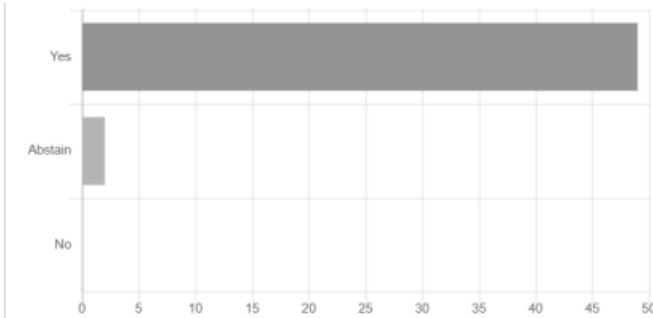
### MOTION TO APPROVE 2023 AUDITED FINANCIAL STATEMENTS

Motion to Recieve 2023 Audited Financial Statements (Motion: 1st Martin Zwicker, 2nd: Noel Pendergast)



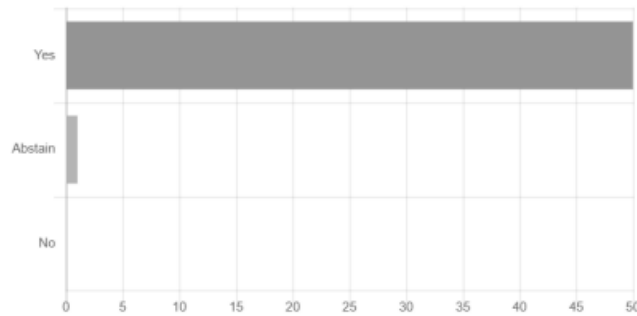
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## MOTION TO APPOINT AUDITORS

Motion to Re-appoint Peverill & Associates as the auditor for the 2024 financial audit (Motion: 1st Martion Zwicker, 2nd Chastity Bennett)



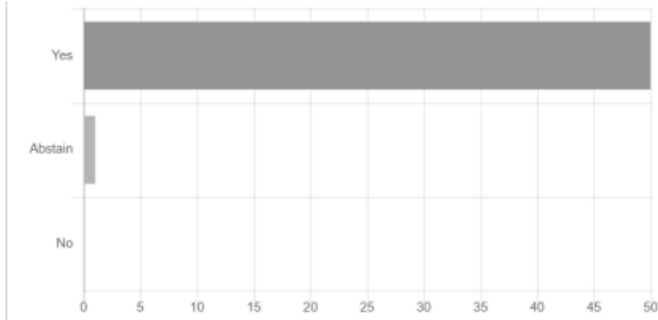
## MOTION TO RECEIVE REPORTS

Motion to Receive the 2023 Annual Report, Interim Report, and Treasurer's Report as circulated (Motion: 1st Jonah Hartery, 2nd: Laura Betts)



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